**BYE-LAW | TRUSTEE BOARD**

1. The Bye-Laws are subject to the Articles
2. Words and phrases used in these Bye-Laws have the same meaning as given to them in the Articles
3. These Bye-Laws were last updated and approved on 8 February 2012
4. The Trustee Board will be as set out in the Articles of Association
5. Role of the Trustee Board is as set out in the Articles of Association

**Collective Duties of Officer Trustees**

1. The duties of the Trustees will be
   1. To be Trustees of the organisation
   2. To promote and defend the rights of members
   3. To work in accordance with and in furtherance of Union policy
   4. To be responsible both to and for the Executive Committee as a whole
   5. To ensure the membership, through the AGM is kept up to date on the actions of the Trustee Board
2. Duties of Officer Trustees may be reallocated by the Board of Trustees

**Composition**

1. In accordance with Articles, there shall be at least six but not more than fourteen Trustees.
2. The Trustees shall be made up of the following persons:
   1. not more than eight Officer Trustees;
   2. not more than three Student Trustees; and
   3. not more than three External Trustees.

**Officer Trustees**

1. Officer Trustees shall be elected by secret ballot by the Members at an election to be held in accordance with the Bye-Laws.
2. The Officer Trustees shall be elected to posts set out in the Executive Bye-Laws.
3. Each Officer Trustee must be a Member of the Union at the time of his or her election.
4. Officer Trustees shall remain in office for a term of twelve months commencing in accordance with the Bye-Laws. The term of office may be shorter or longer on a transitional basis to coincide with an alteration of the year start or end.
5. At the same as commencing the term of office as a trustee the Officer Trustee will enter into a contract of employment with the Union for a term to be determined by the Articles of Association
6. Officer Trustees may serve for a maximum of two terms.
7. The Officer Trustees shall be deemed to be “Major Union Office Holders” for the purposes of section 22 of the Education Act 1994.
8. The duties and remuneration of each Officer Trustee shall be as set out in the Executive Bye-Laws

**Student Trustees**

1. Student Trustees shall be appointed by the appointments panel as set out in the Bye-Laws.
2. Each Student Trustee must be a Member of the Union at the time of his or her election.
3. Student Trustees shall stay in office for a term of twenty-four months. The term of office may be shorter if they have less than one year left of being a student.
4. Student Trustees may serve for a maximum of one term.

**External Trustees**

1. External Trustees shall be co-opted by a simple majority vote of the Trustee Board from such persons as have been recommended by the Appointments Panel.
2. External Trustees shall stay in office for a term of up to three years from the date of appointment.
3. At the end of their first term of office, External Trustees shall be eligible for reappointment by a simple majority vote of the trustees for a further term of up to 3 years.
4. External Trustees may serve a maximum of two terms

**Quorum and Frequency of Trustee Board Meetings**

1. The Trustee Board shall meet no less than five (5) times in a calendar year
2. Quorum shall be 50% plus one members
3. In the event of a Student or External Trustee member of the Trustee Board failing to attend three consecutive meetings without presenting proper apologies, he/she shall be deemed to have resigned. An appeal against such a decision may be heard as set out in the Articles

**Removal From Office**

1. Removal from office will be as detailed in the Articles.